

PROPOSED MINUTES
LEGISLATIVE COORDINATING COUNCIL
September 23, 2022

Members participating:

Speaker Ron Ryckman, Chairperson
President Ty Masterson, Vice Chairperson
Representative Dan Hawkins, Majority Leader
Representative Blaine Finch, Speaker Pro Tem
Representative Tom Sawyer, Minority Leader
Senator Rick Wilborn, Vice President
Senator Larry Alley, Majority Leader
Senator Dinah Sykes, Minority Leader

The meeting was called to order by Chairperson Ron Ryckman at 10 a.m. in Room 548-S, Statehouse.

1. Chairperson Ryckman presented the minutes of the meeting of the Legislative Coordinating Council held on June 16, 2022. Representative Blaine Finch moved that such minutes be approved. Representative Dan Hawkins seconded the motion. The motion carried.

2. Chairperson Ryckman recognized Mr. J.G. Scott, Director of Legislative Research Department, who presented appointments to be made by the LCC to the Legislative Budget Committee (one member to be appointed as a replacement), the Coordinating Council on Early Childhood Development Services (two members, one to be a member of the Senate and one to be a member of the House of Representatives, and the appointed members one to be a Republican and one to be a Democrat) and the Special Committee on Mental Health Beds (one member of the Senate and one member of the House of Representatives who is Democrat).

Representative Finch moved to appoint Representative Will Carpenter to replace Representative Steven Johnson on the Legislative Budget Committee. Representative Hawkins seconded the motion. The motion carried.

President Ty Masterson moved to appoint Senator Renee Erickson and Representative Susan Ruiz to be members of the Coordinating Council on Early Childhood Development Services. Representative Hawkins seconded the motion. The motion carried.

Representative Finch moved to appoint Senator Richard Hilderbrand and Representative Henry Helgeson to the Special Committee on Mental Health Beds. Representative Hawkins seconded the motion. The motion carried.

Mr. Scott was recognized to present requests for additional interim committee meeting days. The Senior Care Task Force has requested one additional meeting day, the Senate Select Committee on Wind Turbine Lighting has requested one additional meeting day and the Special Committee on Mental Health Beds has requested two additional meeting days with one of those days to be a travel day. Representative Hawkins moved to approve all such requested additional meeting days. Senator Larry Alley seconded the motion. The motion carried.

3. Chairperson Ryckman recognized Mr. J.G. Scott, who presented proposed general instruction for preparation and submission of the revised FY 2023 and the FY 2024 budget requests for the Legislature and Legislative Agencies. Such budget instructions directed such budgets be prepared as follows: (1) Legislators' compensation would be based on the current rate of \$88.66 per day; (2) legislators' daily subsistence rate would be budgeted at the current rate of \$155 per day unless a different rate is certified by the federal government on October 1, 2022; (3) no step movement or base salary increase would be included in the budget request for employees but position reclassifications or progression up the staff career ladder would be reflected in the respective agency budgets. Any other adjustments must be completed within existing resources; (4) no change for staff agency personnel whose salaries are fixed by LCC; (5) legislators' nonsession expense amount would be the current amount of \$787 per month; (6) an additional year of longevity bonus payments at the rate of \$40 per year of service for eligible employees would be included; (7) fringe benefit rate adjustments would be based on the ones being utilized by executive branch agencies; (8) the legislative computerization project (KLISS) would include necessary adjustments; (9) the Legislative Research Department budget would include necessary FY 2023 adjustments for the Kansas redistricting project; and (10) the Office of Revisor of Statutes budget for FY 2023 and FY 2024 would include adjustments for the printing of the Kansas Statutes Annotated and Supplements thereto. Representative Hawkins moved to approve the general instructions and authorize the preparation of such budgets by legislative agencies. Senator Alley seconded the motion. The motion carried.
4. Chairperson Ryckman recognized Mr. Tom Day, Director of Legislative Administrative Services, who presented the 2023 Session Employee Pay Schedule proposal. Mr. Day reported that the 2023 pay plan contains a \$250 payment for retention and recruitment of session employees. Mr. Day presented a

proposal containing the 2023 assignments, pay schedule and pay policy for temporary employees that contains a 15% increase as provided by a legislative budget proviso in 2022 Senate Bill No. 267 plus a 15% increase for 45 additional temporary session employees. Representative Hawkins moved to approve such proposal. Representative Tom Sawyer seconded the motion. The motion carried.

5. Chairperson Ryckman recognized Mr. Day who reported that pursuant to LCC Policy 38 postage allotments for 2023, will increase to \$1,381 for Representatives, \$4,143 for Senators and \$367 for committee chairpersons. Representative Finch moved to increase the postage allotment as reported and allow Mr. Day to make dollar for dollar adjustments throughout the year if postal rates are increased by the United State Postal Service. Representative Hawkins seconded the motion. The motion carried.
6. Chairperson Ryckman recognized Mr. Day who presented the 2022 Session Document Service report. Mr. Day reported that 50 packets were distributed or purchased by state agencies and the public in 2022, with revenue collected in the amount of \$6,192. The prices for the Document Packet Service were \$544 (with tax) and \$524 (tax exempt) for mailed packets, and \$219.90 (with tax) and \$200 (tax exempt) for pickup or state building mail. Mr. Day recommended no change in document packet price or free distribution levels for the 2023 Legislative Session. Representative Finch moved that such recommendations be approved. Representative Hawkins seconded the motion. The motion carried.
7. Chairperson Ryckman recognized Mr. Day who provided an update on the modernization of the KLISS system and contract discussions with Propylon. Mr. Alan Weis, Chief Information Technology Officer, was recognized to provide additional information. Mr. Weis reported that the Information Systems RFP procurement negotiation committee (PNC) has been negotiating with Propylon and is submitting a draft contract to the LCC for review and possible action. The systems update agreement includes bill and amendment drafting, the conversion to MS Word, codification and publication, and updates to the Chamber and KLRD systems as needed to process Word documents to ensure process integration and to avoid any loss of existing functionality in the new system.

The PNC recommends that the LCC reconsider a three-year support and maintenance contract.

Representative Finch moved to approve the KLISS system modernization contract as presented and grant authority to the chairperson to review and execute such contract on behalf of the LCC. Representative Hawkins seconded the motion. The motion carried.

Representative Finch moved to approve a three-year support and maintenance contract to maintain the existing system with Propylon and grant authority to the chairperson to review and execute such contract on behalf of the LCC. Representative Hawkins seconded the motion. The motion carried.

8. Chairperson Ryckman recognized Mr. Tom Day for an update on electronic timesheet utilization. Mr. Day stated he has discussed the implementation of a module to be developed by the State's Personnel Services within the Department of Administration for the Legislature. All staff and legislators would be included within the Legislature's (Agency 428) module. Requirements that need to take place before the module would go live include development, testing by Personnel Services and Accounts and Reports, employees on-line training, and identification of each leadership office's supervisory/manager roles. The development of this module in the Employee Self Service Center does not include the Office of Revisor of Statutes, Legislative Research Department and Legislative Post Audit, at this time. Timeline for the electronic timesheet module to go live is slated for the first payroll period of the 2023 legislative session.

Upon completion of all business before the LCC, the meeting was adjourned.

Prepared by
Gordon L. Self
Revisor of Statutes
as Secretary

Approved by

Speaker Ron Ryckman
Chairperson