




State of Kansas
Legislative Administrative Services

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Director

To: Legislative Coordinating Council
From: Tom Day 
Date: 7 Sep 2021
Subject: **2021 Session Document Service Report**

Attached is the Document Service Report for this year's legislative session. **57 packets** were distributed and/or purchased by state agencies (37 pkts) and the public (24 pkts) with revenue collected in the amount of **\$6,500.00**. A breakdown of the 2021 session packets is attached.

2021 prices for the Document Packet Service were as follows:

Mailed 1 st Class	\$544.00 (with tax)	\$524.00 (tax exempt)
Document Room Pick up or Building Mail	\$219.90 (with tax)	\$200.00 (tax exempt)

Recommend no change in document packet price or free distribution levels for the 2022 legislative session.

2021 Session Document Packet Service
Report of Income & Total Number of Packets Prepared

<u>Service Type</u>	Number	Packet Charge	Postage Charge	Tax Collected	Total Collected
State Agencies					
Courtesy Pkts*	19	N/A	N/A	N/A	\$ 0.00
Additional Pkts	15	\$1,500.00	N/A	N/A	\$1,300.00
Public Purchases	25	\$5,000.00	\$1300.00	\$513.00	\$7,951.00
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Totals:	61	\$6,500.00	\$1300.00	\$456.00	\$8,256.00

* Per LCC policy, state agencies are allowed one courtesy packet per session.

Totals listed above do not include full or partial packets assembled for legislators' general orders, office bill books, or daily packets for the Revisor's and Research staff.