



Kansas Legislative Research Department

Providing nonpartisan, objective research and fiscal analysis for the Kansas Legislature since 1934

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August 3, 2021

To: Legislative Coordinating Council

From: J.G. Scott, Director

Re: Instructions to Staff for Budget Preparation

Using the usual directions, budget preparation activities for the FY 2022 and FY 2023 budgets of the Legislature and staff agencies would include:

- Preparation and distribution of budgetary summaries to the Legislative Coordinating Council (LCC) and staff offices in advance of the fall meeting (October or November);
- LCC action on budgets at the fall meeting (October or November);
- Determinations related to salaries, wages, and legislator expenses:
 - As was the practice for the 2021 submitted budget, the 2022 budget submission would be based on currently authorized compensation of \$88.66 per day for legislators;
 - The legislator daily subsistence rate would be \$151 per day, which reflects the current rate or a different rate that might be certified by the federal government effective on October 1, 2021;
 - Step movement or any cost-of-living adjustments in the pay plan for service agency staff would not be included, but position reclassifications or progression up the staff career ladder would be reflected in the respective agency budgets. Any other adjustments would be completed within existing resources;
 - No change for staff agency personnel whose salaries are fixed by the LCC would be included;
 - For legislators, the current non-session expense amount of \$787 per month would be utilized;
 - An additional year of longevity bonus payments would be included for those eligible employees utilizing the FY 2022 rate of \$40 per year of service for those employees hired prior to June 15, 2008; and
 - Fringe benefit adjustments would be based on those being utilized by Executive Branch agencies.

- Legislature — in the FY 2022 and FY 2023 budgets, necessary adjustments for the legislative computerization project (Kansas Legislative Information Services System [KLISS]); necessary adjustments for the redistricting project, required by the *Kansas Constitution*, to redraw boundaries for the State of Kansas House, Senate, Board of Education, and Congressional districts;
- Legislative Research — in the FY 2022 and FY 2023 budgets, necessary adjustments for the redistricting project, required by the *Kansas Constitution*, to redraw boundaries for the State of Kansas House, Senate, Board of Education, and Congressional districts; and
- Office of Revisor of Statutes — in the FY 2022 and FY 2023 budget, necessary adjustments for the printing of hard-bound volumes of the Kansas Statutes Annotated.