



State of Kansas
Legislative Administrative Services

300 SW 10th Avenue, Suite 551-S Topeka, Kansas 66612 Telephone: (785) 296-2391 Fax: (785) 296-1153 TTY: (785) 296-8430

Thomas A. Day
Director

To: **Legislative Coordinating Council**
From: Tom Day 
Date: 23 July 2020
Subject: **2020 Session Document Service Report**

Attached is the Document Service Report for this year's legislative session. **72 packets** were distributed and/or purchased by state agencies and the public with revenue collected in the amount of **\$8,000.00**. A breakdown on 2020 session packets is attached.

2020 prices for the Document Packet Service were as follows:

Mailed 1 st Class	\$544.00 (with tax)	\$524.00 (tax exempt)
Document Room Pick up or Building Mail	\$219.90 (with tax)	\$200.00 (tax exempt)

Recommend no change in document packet price or free distribution levels for the 2021 legislative session.

2020 Session Document Packet Service
Report of Income & Total Number of Packets Prepared

<u>Service Type</u>	Number	Packet Charge	Postage Charge	Tax Collected	Total Collected
State Agencies					
Courtsey*	13	N/A	N/A	N/A	\$ 0.00
Additional Pkts	16	\$1,600.00	N/A	N/A	\$1600.00
Public Purchases	43	\$8,800.00	\$975.00	\$589.00	\$7,951.00
Totals:	72	\$8,000.00	\$975.00	\$589.00	\$9,564.00

* Per LCC policy, state agencies are allowed one courtesy packet per session.

Totals listed above do not include full or partial packets assembled for legislators' general orders, office bill books, or daily packets for the Revisor's and Research staff.